

## CLEANER / MAINTENANCE PERSON

The position is for an organised Cleaner/Maintenance person who will undertake regular housekeeping and maintenance duties in and around the branch/workshop areas. This position is accountable to Mr Paul Digby, Branch Manager and reports to the Workshop Controller on a day to day basis.

Location: Newark

Monday – Friday 40 hours

7.00am – 15.00pm (inclusive of 30 mins paid break)

### Your tasks

- ✓ Provide a high standard of cleanliness & tidiness in relation to all areas of the offices, workshop and depot inclusive of car park in order to maintain the company image and a safe working environment.
- ✓ General duties including emptying of workshop bins, cleaning pits, changing of towels in men's facilities, attending to spillages.
- ✓ Duties including the operation of fork lift truck dependant upon holding licence
- ✓ Ensure that all aspects of Health & Safety regulations and safe working practise are adhered to including the mandatory wearing of personal protection equipment (PPE) and use of machine guarding where required.
- ✓ Safe handling and awareness of any hazardous liquids / chemicals which may be in use

### Your experience/ skills

- ✓ Ability to organise work on own initiative.
- ✓ Ability to work under pressure
- ✓ Ability to actively seek solutions to problems.
- ✓ Flexibility to undertake a wide range of tasks.
- ✓ Excellent awareness and understanding of health and safety requirements
- ✓ Clean valid driving licence

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### Additional information

For any questions related to this job, please speak to Mr Paul Digby on +44 (0)1636 700 203

### Application Process

Applications should be submitted to [Paul.x.digby@keltruck.com](mailto:Paul.x.digby@keltruck.com)