

Nightshift Supervisor

The position is for an experienced HGV / PSV Nightshift Supervisor, responsible for organising a working shift, maintaining commercial vehicles to MOT standard.

This position is accountable to Mr Andrew Pryjmachuk Branch Manager & reports to the Workshop Controller Matthew Ashmore on a day-to-day basis.

Location: West Bromwich

Monday to Thursday – 48 hours

18.00pm-06.00am (inclusive of a 1-hour paid break)

Your tasks

- ✓ Ensure the Health, Safety & Welfare standards are always met.
- ✓ Ensure company policy & safe working practices are adhered to.
- ✓ Supervise, allocate and prioritise workload for maximum efficiency.
- ✓ Ensure quality standards are maintained via regular quality checks.
- ✓ Sign off inspection & service documentation, ensuring compliance.
- ✓ Guide & advise workforce, making decisions where necessary.
- ✓ Ensure all paperwork is accurately completed in a timely manner.
- ✓ Communicate with customers (internal & external).
- ✓ Ensure accurate time keeping & control idle time / productivity.
- ✓ Carry out inspection, servicing, maintenance & fault diagnostics.
- ✓ Assist the parts team in allocation of parts.

Your experience/ skills

- ✓ Excellent organisational skills.
- ✓ Ability to supervise a team.
- ✓ An ability to work as a team player within a busy department.
- ✓ An ability to work unsupervised and adhere to strict deadlines.
- ✓ Ability to work calmly in an environment that can be pressured.
- ✓ Ability to communicate at all levels.

Particular experience / skills that will be regarded as ideal are:

- ✓ Technical qualification (City & Guilds or NVQ qualified technician) or proven experience repairing & maintaining vehicles
- ✓ Current driving licence (HGV advantageous)
- ✓ IRTEC inspection licence
- ✓ Previous Supervisor role/ experience

Additional information

For any questions related to this job, please speak to Mr Andrew Pryjmachuk, Depot Manager on +44 (0)121 525 7000

Application Process

Applications should be submitted to andrew.pryjmachuk@keltruck.com