

Office Cleaner – Part Time

Location: West Bromwich
Hours: 20hrs per week
Shifts: Monday-Friday 14:00pm – 18:00pm
Saturdays: N/a

Job Description

Reporting to the Cleaning Supervisor, the post holder will undertake regular housekeeping and cleaning duties in and around the West Bromwich Site.

Person Specification

The ability to provide a high standard of cleanliness & tidiness in relation to all areas of the Branch & Head Office functions, inclusive of all communal areas to maintain the company image and a safe working environment.

Your general duties including emptying of bins, general / deep cleaning, maintaining facility consumables, and attending to any spillages.

You will be required to provide holiday & Sickness cover for other members of the cleaning team, for which additional payments will be made.

You will ensure that all aspects of Health & Safety regulations and safe working practise are adhered to including the mandatory wearing of personal protection equipment (PPE) and use of machine guarding where required.

You will be familiar with the safe handling and awareness of any hazardous liquids / chemicals which may be in use

The above list is not exhaustive and as expected in a position of this nature, you would be expected to attend to any duty requested as may be deemed necessary to ensure the depot is maintained to Company standards.

You must always comply with our Health and Safety standards & be expected to attend any training as required.

Our Great People, Get More

- 25 days annual leave plus bank holidays which increases with length of service
- Free uniform
- Refer a friend scheme to incentivise bringing other people to the business
- Length of service awards, (extra pay, holidays and pension from Keltruck)
- Pension scheme (increase contribution options)
- Employee assistance program, access to doctors and support for you and the family
- Market leading employee platform for staff information, household savings and support
- Life insurance (often referred to as a death in service policy)
- Other elements such as free parking, warm drinks, Easter eggs and shopping vouchers

How To Apply

Call Andrew Pryjmachuk on 07775 877 864
Or submit your interest to andrew.pryjmachuk@keltruck.com
Alternatively, send your CV and position you wish to apply for to careers@keltruck.com

